



# ACTIVE TRAVEL PLAN



Updated: September 2026



Next Review: September 2027

|                       |                                     |
|-----------------------|-------------------------------------|
| School                | Green Park Community Primary School |
| Document              | Active Travel Plan 2026–2027        |
| Plan owner            | Headteacher                         |
| Approved by           | Governing Body                      |
| Implementation period | September 2026 – August 2027        |
| Review date           | September 2027                      |

## 1. Policy Statement

At Green Park Community Primary School we encourage pupils, parents and carers to travel to and from school by walking, wheeling, cycling and scooting (active travel) wherever this is safe and appropriate. This Active Travel Plan explains how the school will encourage active, healthy and sustainable travel to and from school. The plan will be discussed with pupils and reviewed regularly to ensure that it remains relevant to the needs of our school community.

Where active travel is not practical or appropriate, families may consider other sustainable travel options such as public transport or car sharing.

This plan encourages all members of the school community to play an active role in promoting safe, healthy and sustainable travel. The school welcomes suggestions from pupils, parents/carers and staff about ways to improve conditions for walking, wheeling, cycling and scooting around the school and local area.

Questions or suggestions should be directed to the Headteacher or Deputy Headteacher via the School Office.

The plan supports national priorities for active travel and aligns with Kent County Council's approach to encouraging walking, wheeling and cycling as realistic choices for short journeys.

## 2. Aims and Principles

The main aim of this plan is to encourage safe, healthy, inclusive and sustainable travel to and from school, with a particular focus on walking, wheeling, cycling and scooting.

The school recognises that active travel can:

- improve physical and mental health through increased physical activity;
- establish positive lifelong travel habits;
- develop independence, confidence and safety awareness;
- reduce congestion around the school;
- reduce noise and air pollution;
- reduce the environmental impact of journeys to school;
- contribute to a safer and more pleasant environment for the whole school community.

## 3. Implementation

### **3.1 Promoting Active Travel**

To encourage pupils to walk, wheel, cycle or scoot to school, the school will:

- actively promote walking, wheeling, cycling and scooting as positive ways of travelling;
- celebrate participation and achievements in active travel;
- provide appropriate cycle and scooter storage on the school site;
- promote opportunities for pupils to develop cycling skills and confidence, including recognised cycle-training opportunities where available;
- provide age-appropriate road safety education;
- teach pupils about pedestrian, scooter and cycle safety;
- encourage pupils to develop safe journey-planning skills;
- consult pupils about barriers to active travel and use their views to inform future reviews of the plan.

### **3.2 Expectations for Pupils**

To make walking, wheeling, cycling and scooting to and from school a positive experience for everyone, we expect pupils to:

- travel sensibly and safely and follow the Highway Code and relevant road-safety guidance;
- behave in a considerate manner and respect other road users and pedestrians;
- check that bicycles and scooters are safe and appropriately maintained, with support from parents/carers;
- wear a correctly fitted cycle helmet when cycling, in line with the school's safety expectations and family choice;
- use lights and reflective or high-visibility clothing where appropriate, particularly in poor visibility or darker conditions;
- use the school's cycle and scooter storage areas responsibly and follow school arrangements when entering and leaving the site.

Privately owned electric scooters must not be ridden on public roads, pavements or other public places where this is prohibited by law. The school does not promote their use for journeys to school.

### 3.3 Parent and Carer Responsibilities

For the wellbeing and safety of our pupils, we expect parents and carers to:

- encourage their child to walk, wheel, cycle or scoot to school whenever this is safe and appropriate;
- support their child to develop confidence and competence in using active travel safely;
- provide appropriate safety equipment, such as a properly fitted cycle helmet, lights, locks and high-visibility clothing where appropriate;
- ensure bicycles and scooters used for journeys to school are safe, suitable and properly maintained;
- discuss road safety and appropriate behaviour with their child;
- make decisions about whether their child is ready and able to travel independently, taking account of their age, maturity, route and individual circumstances.

### 3.4 Journey to and from School

The journey between home and school is normally the responsibility of parents/carers unless the journey forms part of a school-organised activity.

Parents/carers are responsible for deciding whether their child is ready and able to travel independently and for making appropriate arrangements for their child's journey.

Where walking, wheeling, cycling or scooting forms part of a school-organised activity, the school will provide appropriate risk assessment, supervision and safety guidance.

Parents/carers are responsible for ensuring that bicycles and scooters are appropriately maintained and secured. The school will take reasonable steps to provide appropriate storage but cannot accept responsibility for loss or damage to personal property unless this arises from circumstances for which the school is legally responsible.

Where the school identifies a safeguarding, SEND, medical or accessibility concern relating to a pupil's journey, appropriate school procedures will be followed and parents/carers will be consulted.

### 3.5 Inclusion and Accessibility

The school recognises that not all pupils are able to use the same form of active travel. We will promote inclusive active travel and consider individual needs, including disability, SEND and mobility needs.

Where walking, wheeling, cycling or scooting is not appropriate for an individual pupil, the school will support families to consider suitable alternative travel arrangements. Accessibility and reasonable adjustments will be considered in line with the school's Accessibility Plan and SEND arrangements.

## 4. Active Travel Action Plan 2026–2027

The following priorities build on the school's existing approach and identify practical actions for 2026–2027. Priorities may be amended during the year in response to pupil need, consultation, local conditions or available opportunities.

| Priority             | Action                                                           | Responsibility | Timescale          | Success measure                        |
|----------------------|------------------------------------------------------------------|----------------|--------------------|----------------------------------------|
| Walking and wheeling | Promote walking and wheeling through assemblies, newsletters and | SLT / Teachers | Throughout 2026–27 | Increased awareness and participation. |

|                             |                                                                                                                     |                         |                    |                                                   |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------|-------------------------|--------------------|---------------------------------------------------|
|                             | school activities.                                                                                                  |                         |                    |                                                   |
| <b>Cycling and scooting</b> | Promote safe cycling and scooting and responsible use of storage facilities.                                        | SLT                     | Throughout 2026–27 | Safe and appropriate use of facilities.           |
| <b>Road safety</b>          | Provide age-appropriate road-safety education and safe journey-planning activities.                                 | Teachers / SLT          | Annual             | Pupils demonstrate improved safety awareness.     |
| <b>Pupil voice</b>          | Consult pupils about barriers to active travel through the School Council.                                          | SLT / School Council    | Autumn/Spring      | Pupil feedback informs future actions.            |
| <b>Travel data</b>          | Complete an annual travel survey and use results to identify realistic priorities and targets.                      | SLT                     | Autumn 2026        | Baseline data collected and reviewed.             |
| <b>School environment</b>   | Identify opportunities to reduce congestion and improve the experience of pedestrians and cyclists around school.   | Headteacher / Governors | 2026–27            | Actions identified and progressed where possible. |
| <b>Community links</b>      | Raise relevant concerns or suggestions about local walking/cycling conditions with KCC or other appropriate bodies. | Headteacher             | As required        | Relevant issues communicated.                     |
| <b>Sustainability</b>       | Promote active travel alongside wider environmental, health and wellbeing education.                                | Teachers                | Throughout year    | Active travel is embedded in school life.         |

## 5. Travel Data and Targets

The school will collect baseline travel data annually, for example through a hands-up survey. The results will be used to understand current travel patterns and identify appropriate and achievable targets for increasing active travel.

Targets will take account of the school's circumstances, pupil needs, previous travel patterns and the practical opportunities available. The school will not set an automatic percentage increase where this would not be realistic or meaningful.

Travel data and progress against agreed targets will be considered as part of the annual review of this plan.

## 6. Pupil Voice and Consultation

The School Council will be given opportunities to discuss active travel, identify barriers and suggest improvements. Pupil feedback will be considered as part of the annual review.

The school will also consider feedback from parents/carers and staff, particularly where this identifies safety concerns, accessibility barriers or opportunities to improve active travel around the school.

## 7. Monitoring, Evaluation and Review

The Headteacher is responsible for overseeing implementation of this plan, with support from the Deputy Headteacher, staff and governing body.

The school will monitor:

- annual travel survey data;
- participation in active-travel initiatives;
- pupil feedback through the School Council;
- feedback from parents/carers and staff;
- safety concerns and barriers to active travel;
- the use and suitability of cycle and scooter storage;
- progress against the Active Travel Action Plan;
- relevant changes to national and local guidance.

The effectiveness of the plan will be reviewed annually and updated where necessary.

## 8. Roles and Responsibilities

| Role | Responsibility |
|------|----------------|
|------|----------------|

|                           |                                                                                                                  |
|---------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>All staff</b>          | Support safe, inclusive and sustainable travel messages and contribute to age-appropriate road-safety education. |
| <b>Headteacher</b>        | Oversee implementation, monitoring and annual review of the plan.                                                |
| <b>Deputy Headteacher</b> | Support implementation and consultation and act on relevant concerns.                                            |
| <b>School Council</b>     | Provide pupil voice and identify barriers and ideas for improvement.                                             |
| <b>Governing Body</b>     | Approve the plan and monitor its implementation and effectiveness.                                               |
| <b>Parents/carers</b>     | Support safe travel decisions, road-safety learning and the safe maintenance of bicycles and scooters.           |

## 9. Links to Other School Policies and Documents

- Accessibility Plan
- Equality Policy
- SEND Policy and SEND Information Report
- Behaviour Policy
- Health and Safety arrangements
- Supporting Pupils with Medical Conditions Policy
- School Improvement Plan
- Website Accessibility Statement

## 10. Relevant Guidance

- Equality Act 2010.
- Department for Transport / Active Travel England guidance and programmes relating to active travel and safer journeys to school.
- Kent County Council guidance and strategies relating to walking, wheeling, cycling and sustainable travel.
- Highway Code and current road-safety guidance.
- Relevant school-specific health and safety and safeguarding procedures.

## 11. Approval and Review

|                    |                                                   |
|--------------------|---------------------------------------------------|
| <b>Reviewed</b>    | September 2026                                    |
| <b>Reviewed by</b> | Headteacher / SLT                                 |
| <b>Consulted</b>   | Staff / School Council / Governors as appropriate |
| <b>Approved by</b> | Governing Body                                    |
| <b>Next review</b> | September 2027                                    |