



## Attendance Newsletter – January 2026

### Attendance Matters

Regular attendance is very important for children to achieve the best they can. If children are absent from school, it not only affects their education but also the social side of school which affects their ability to make and keep friends and can dent their self confidence when working alongside each other.

We appreciate that at this time of year, attendance levels can be affected by illnesses such as colds and tummy bugs. We encourage all parents to send their children in to school where possible. However, if they have been ill with sickness or diarrhoea, please keep them off school for 48 hours from the last bout of illness to prevent the bug spreading through the school.

If your child has a minor illness, often they can manage in school and actually feel better being in school, learning with their friends. If your child is unwell during the day, a member of staff will contact you and discuss with you if they need to go home, or, if you should come in to administer some medication to help relieve their symptoms (for example, Calpol or Ibuprofen). Our office team are also trained to be able to administer medications.

We would like to thank all the children and parents who strive to be in school, on time, every day.

THE LINK BELOW GIVES GUIDANCE ON ILLNESS THAT CHILDREN CAN ATTEND SCHOOL WITH.

<https://www.kent.gov.uk/illness-when-to-keep-child-at-home/>

#### Reporting an absence

If your child is too ill to attend school, please contact the school office before 9am with full details of your child's illness/symptoms, please do this via the ParentMail app, emailing [lindsey.kinnon@greenpark.kent.sch.uk](mailto:lindsey.kinnon@greenpark.kent.sch.uk) or telephone 01304 822663 Option 1. If we do not hear from you, we will ring you to find out why your child is not in school. If we do not hear from you, we will treat the absence as unauthorised. Sometimes, human errors can occur and it may be that a message has not reached the relevant person. Please do not take offence, we just need to make sure the registers are up to date. Thank you for your support.



The table above shows the impact of children missing school. Time out of school has a far bigger impact than you may realise.

### Holidays and Absence in Term Time

Absence due to holidays will **not be authorised during term time**. It is very important that all parents and carers understand that children with unauthorised absences, including holidays, and unexplained absences are at risk of receiving a Fixed Penalty Notice from the Local Authority. The rules on Fixed Penalty Notices changed in August 2024—further details can be found on our website.

### When is not ok for your child to stay away from school?

Birthdays - your child should still attend, even if it is their Birthday.

Shopping/Family Days Out - or any other activity for which there is no serious reason for your child to stay away from school.

There are 175 non school days a year. This is 175 days to spend on family time, visits, shopping and other appointments.

### The Legal Stuff

School attendance is important because the law requires it. As a parent you are legally responsible for making sure your child gets a full time education.

Thank you for your support in helping to raise our school attendance. If you would like any support or advice on attendance or punctuality, please contact Mrs Kinnon.

## Termly Attendance

Last term it was a competition between the two Year 6 Classes, with Brompton just beating Royal Class to first place! Who will be the winner this term?

Congratulations to :



**1<sup>st</sup> - Brompton Class – 94.52%**



**2<sup>nd</sup> - Royal Class – 94.40%**



**3<sup>rd</sup> Regents Class – 94.10%**

**Congratulations to these children for being having 100% attendance last term**

<b>Palace Class</b> Artem C Frankie D Maja G Hudson S Zora S Ronnie W	<b>Hyde Class</b> Leo A Nellie D Lyra M Jaya-May R Jacob S	<b>Richmond Class</b> Hudson B Indie P Rylan R Orlagh W Elijah Y	<b>Victoria Class</b> Reggie D Finley J Robion P Amelia S Poppy S	<b>St James Class</b> Mollie C Amy W
<b>Greenwich Class</b> Amelia H Hanna N-D Avah P Sophie W	<b>Northumberland Class</b> Luca A Freya H Robert H Jameson J Eden-Rose S Emmerson Y	<b>Kensington Class</b> Anuma L Justin N Marnee P E Purivs Logan R	<b>Regents Class</b> Raphaella A Adele-Rose D Joshua S Bushra S Ashton T A-J W	

**Kew Class**

Hermione B  
Eviee G  
William H  
Elliott M-F  
Toby T  
Madison W

**Olympic Class**

Wing Tun AA C  
Lucas C-B  
Elizabeth H  
Tommy H  
Jacob M

**Royal Class**

Kaywan A  
George B  
Leland H  
Logan L  
Jenesis R  
Alfie T

**Brompton Class**

Emmie A  
Kalen A  
Hollie-Rose B  
Taylor C  
Erikas N

Be an  
**Attendance**

**H.E.R.O.**



- ★ Here
- ★ Everyday
- ★ Ready
- ★ On time