

10th July 2024

Dear Parents/Carers



UNIVERSAL FREE SCHOOL MEALS

You may or may not be aware, that once your child reaches Year 3, School Dinners have to be paid for.

If you need to pay for your child's School Dinner you will need to register with Caterlink. You can log on to the payment system by visiting https://meals.caterlinkltd.co.uk/meals/sign_in

As you will be visiting the system for the first time, you will need to create a new account. To do this click "Register a new account" and enter your child's Individual Student ID (please email lindsey.kinnon@greenpark.kent.sch.uk to receive this) and last name. Upon doing this, the system will confirm back to you, your child's first name and school. If this is correct you will then be required to enter a number of other details to create the account. If this information is not correct please contact the school.

Once the account is created you can log on and top up your child's account at any time. Please note you can only create one account per child and if you have more than one child at the school, you will need to create one account for each child. If you already claim Free School Meals for your child you will not need to register, your child's account will be updated automatically.

If you have any questions about this system, please do not hesitate to contact the Caterlink team at meals@caterlinkltd.co.uk. Emails will be responded to within five business days.

If you are in receipt of any of the following, your child may be entitled to Free School Meals:

- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit.

Free School Meals can be applied for online via <http://www.kent.gov.uk/education-and-children/schools/free-school-meals>.

If you have any queries, please do not hesitate to contact us.

Yours sincerely

L Kinnon

Mrs L Kinnon
Admin/Finance Assistant