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Friday 13th March 2020

Dear Parents,

Yesterday, the decision was made by the Government to move to the Delay phase in relation to the Coronavirus outbreak in the UK.

The school has a detailed plan for Preventing and Managing Sickness Including Outbreaks. The plan sets out the steps the school will take, under advice from Public Health England, at the different stages of any outbreak.

As we have now entered the Delay Phase, I am implementing the steps in our plan in order to mitigate against the spread of the illness.

Unfortunately, this means that some of the events we had planned for this term will now not take place. I know that this is very disappointing, but the welfare of our families and staff must take priority.

The following events will **not** take place:

- 17/3- Greenwich class assembly
- 20/3- Palace Class Mothers' Day Come and Play
- 24/3- St James' class assembly
- 27/3- Year 1/2 Come and Play
- 31/3- Performances of Charlotte's Web to parents.
- 1/4 – The Easter Hat Parade

We will also be postponing all parents' meetings set for the next fortnight. These will be rearranged for next term. You will need to book a new appointment once the dates have been confirmed. In the meantime, we will be sending your child's mid-term report home next week.

We will do our very best to rearrange the other events where possible or to make other alternatives.

For the performances of Charlotte's Web, we are going to try and film a performance, and hope to be able to perform to parents at some point in the future.

The school remains open at the moment and we will continue to update you with any news. As always, the school will take guidance from Public Health England who are sending daily updates to us.

Finally, please follow the advice given yesterday that if your child develops a high temperature (above 37.8C) or a new, persistent cough, they should stay at home for 7 days.

Thank you for your understanding at this very difficult time.

Yours sincerely,

Richard Hawkins
Head Teacher